

Chief Whitecap School Communication Plan



We are so excited to welcome back our Chief Whitecap families. Our staff has been working hard to develop school plans that keep our students, community, and staff safe. This year will be different but the things that remain the same are staff warm welcomes to students, times of joy, and exciting learning opportunities. We will continue to keep our school division strategic plan at the forefront of all the work we do, our student will be known, valued, and believed in regardless of the circumstances that Covid-19 has given us. Please read through carefully both the Parent and Caregiver Handbook below and our school specific plans.

- The Parent and Caregiver Reopening Handbook (see link below) is referenced throughout our school opening plans. You may want to have a copy open or printed as you read our school plans.

Parent and Caregiver Reopening Handbook

Please refer to the [Parent and Caregiver Reopening Handbook](#) for general information on Saskatoon Public Schools reopening plan. This parent handbook provides detailed information on many important topics including:

- Safety Precautions
- Curriculum and Assessment
- Support Services
- Food and nutrition programs
- Facilities
- Students.

The guidelines of the Parent Handbook will be adhered to by our school along with elements specific to our school.

The following information represents our school specific plan for a safe return to school at Chief Whitecap School Please note that **the plan is subject to change at any time based on direction from Saskatchewan's Chief Medical Health Officer. Changes will be communicated as they occur.**

Safety precautions

Keeping sick kids home:

- Please see page 8 of the parent handbook ([Parent and Caregiver Reopening Handbook](#)) for a list of symptoms that warrant a student being kept at home.



- If your child is going to be late or absent from school, please use the Safe Arrival App or Website to record your child's attendance. School/Messenger App <https://go.schoolmessenger.com> This is a safe and efficient way to log lates, absences, appointments, etc, or call the office (306-683-7640) or email chiefwhitecapschool@spsd.sk.ca. You are welcome to phone before 8:00 a.m. as information can be left on the message manager.

Visitors to our school: (parents, caregivers)

- **At this time, visitors to the school are discouraged.**
- Visitors will be required to use the **front door only**. Located at the front door there be a health questionnaire that all school visitors will be required to fill out by using a smartphone. (Refer to page 15 of [Parent and Caregiver Reopening Handbook](#).)
- All visitors **must wear masks (bring your own if possible) and use the sanitizer provided** at the front of the school upon entering.
- Parents/care givers are asked to contact the main office at (306-683-7640) or by email at chiefwhitecapschool@spsd.sk.ca to make an appointment if they **need** to come into the school. (refer to page 15 of the [Parent and Caregiver Reopening Handbook](#)). Best modes of communication to alleviate the need to come into the school are email or phone).



Isolation room location:

- The isolation room (see photo below) is the nurse's room located at the front foyer of the school. I, we have many students who require isolation due to showing symptoms of Covid-19 we will use the Culture Room as a backup isolation space. (refer to page 9 of the [Parent and Caregiver Reopening Handbook](#)).
- Parents and caregivers should make a plan in case their child needs to be picked up early from school due to illness. Please **ensure contact information is up to date** with the school.



School day schedule

Wings A and D	Wings C and B
School Start 9:05	School Start 9:05
Recess 10:17-10:32	Recess 10:47-11:02
Lunch 12:00-12:45	Lunch 12:00-12:45
Recess 1:55-2:10	Recess 2:24-2:39
Dismissal 3:30	Dismissal 3:30

Recess

- There will be a rotation of assigned outdoor play areas. The play areas are: Junior Playground, City Playground, New Playground, Soccer Field, Ball Diamond, Hill and Tarmac.
- For each outdoor play area there will be supervision and an outdoor cohort of 2 classrooms of students. The outdoor cohort will remain consistent throughout the school year. Indoor cohorts are a single classroom. Further information regarding specifics around entry and exit for recess will be forthcoming from the classroom teacher when they call to communicate your child's class placement on Thursday Sept. 3rd or Friday Sept 4th.
- Please see the staggered recess times above which will limit the number of student interactions during the school day.
- Before each recess, teachers will walk their class to the assigned outdoor play area. Door usage will remain consistent. The teacher will exit with their class in a systematic way to limit the number of student interaction during the school day.
- After each recess teachers will meet their class at an outdoor muster point and enter the building in a systematic way through an assigned door.
- Student will sanitize prior to exiting the classroom and prior to entering the classroom.
- Recess equipment will be assigned to cohorts and sanitized regularly.

Lunch

- At lunch wing A and D will eat at: 12:00-12:20 play at: 12:25-12:45
- At lunch wing B and C will play at: 12:00-12:20 eat at: 12:25-12:45
- Students will eat in their classrooms at their assigned seats.
- The points above for recess are consistent with the protocols for lunch.
- **We are encouraging students whenever possible to go home for the entire lunch 12:00-12:45**
- **We ask that student who leave for lunch meet their class just prior 12:45 at either their (wing B and C) classroom or assigned outdoor play area (Wing A and D)**
- Students will meet their teacher at an assigned outdoor muster point at start of day, after each break (AM/PM recess and lunch break) Further information on the specific details of the muster point, which door to enter and exit, and the order of entry and exit will be coming to you from the classroom teacher when they call to communicate your child's **class placement on Thursday Sept. 3rd or Friday Sept 4th.**

Exiting the school

- Dismissal will be staggered to limit student interaction between classes:
 1. Bus students will be dismissed first.
 2. Students will be dismissed from oldest to youngest grades.
 3. Families who have siblings that walk together should plan for an outdoor muster point away from the school ie: don't meet at doors or playgrounds.
 4. We understand that some older students pick younger students from classrooms. The younger student will stay with the classroom teacher until the older student can pick up. We will help with this once the bulk of students are dismissed/dispersed from the school. This arrangement may not be necessary if you feel your younger child can independently get to a muster point away from the building on their own to meet their older sibling.
- Students should not linger on school grounds. An expeditious trip home should be the "norm".

Busing

- Refer to page 14 of the [Parent and Caregiver Reopening Handbook](#).
- Upon bus drop off to school, students will go to their assigned muster point. There will be supervisors guiding them and supporting distancing.
- We have buses that double loop with another school. Be prepared for potential delays due to sanitizing/cleaning protocols between school loops.

Parking and student drop-off/pick-up

- We strongly encourage that the layby lane (see photo below) (drop off lane in front of school) be used for families with children in grades K-3 and siblings.



- Choose a muster (meeting) point with your children. Please plan to park away from the school if possible, to avoid congestion. Make sure you are not in the accessible parking area, staff parking lot or the bus loading zone at ANY time. You will be required to move immediately.
- Before school students should not arrive any earlier than 8:50am. After school, they can walk to your pre-determined family muster point, where you can walk with them to your vehicle or they can make their way home or to your vehicle.

Staggered start grades 1-8 Week of Sept 8th-11th

- Families with last names A-K attend school - Tues/Thurs all day. Families with the last name starting with L-Z attend Wed/Friday all day.
- If you have children with different last names, please attend the staggered start that works best for your family
- Buses will be running during staggered start for grades 1-8 only (NO K BUSING DURING STAGGERED STARTS)
- This will allow for students to see the space and learn routines alongside a smaller group of students.
- Regular full-time 1-8 classes begin on Sept 14. See Kindergarten schedule below for their staggered start.

Kindergarten specific information

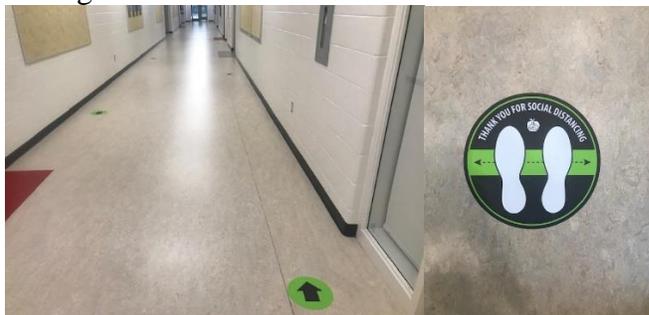
- Kindergarten staggered starts are between Sept 8th- Sept 11th mornings only. Regular classes begin the week of Sept 14th
- Kindergarten teachers will be calling all Kindergarten families to let them know their staggered start times and introduce themselves

Storage of student materials

- Students should bring a full water bottle to school every day and at the end it should go home for cleaning and refilling. The water fountain spouts are turned off and only water bottle refill stations are available.
- Students **will not be using hallway lockers at this point**. We will reevaluate this later.
- Your child's teacher will provide direction for the bringing of materials when they call to let you know class placement.

Flow of traffic through the school

- There are directional arrows placed on the floor. See picture below. The plan for flow of traffic is for students to keep right. Teachers will work with students, so they understand procedures when moving throughout the school.
- Washrooms will be assigned to classrooms to limit student interactions



Before and After Care program Preston Early Learning

- Students who attend before and after care will remain in the care of Preston Early Learning staff until the arrival bell. Once the bell rings and hallways are clear, they will proceed to their classroom
- Students in after care will have a dedicated time to proceed to the after-care program.
- Please call Preston Early Learning for any details specific to guidelines while in the program.
306-373-3535 or business@prestonearlylearning.ca

Hygiene

- Refer to page 10 of the [Parent and Caregiver Reopening Handbook](#).
- Teachers will review handwashing protocols with students.
- All students will have access to a sink and sanitizer.
- Handwashing posters are located at sinks.
- Students will wash hands/sanitize upon entry to school, before going for recess, upon entry after recess/lunch and prior to exiting at day's end, supervised by staff

Mask usage

- Grade 4-12 students are **required** to wear masks when appropriate physical distancing cannot be maintained.
- Masks are **recommended** for prekindergarten to Grade 3 students.
- Staff are required to wear masks at all times when appropriate distancing cannot be maintained.
- When physical distancing is achievable, mask breaks may occur (i.e. outdoor learning).
- All students are required to wear masks while riding the bus.
- All **visitors must wear masks**.
- Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required.
- Students are welcome to bring their own masks.
- In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the [CDC website](#).
- Staff members will be provided with a reusable mask and face shield for use as needed. Staff members may also choose to use their own mask.
- More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](#).

Mental Health and Social-Emotional Supports

- In addition to the section in the Parent and Caregiver Reopening Handbook on supporting students we want to make sure that families are aware of that as always, students who need additional support for their well-being may receive support from the school counsellor **Michelle Bembridge, (306 683 7643)**. Parents who believe this support may be necessary can reach out to their teacher or administrator to discuss. The counsellor will work with the team to determine appropriate supports, which may include direct support and/or assisting students and families to access other services in the community.
- Well-being is one of our four student goals in our school division strategic plan. Opportunities to learn about and practice well-being exist across multiple curricular areas.

We know that school life looks different for all students, teachers and parents. These plans are made with safety measures at the forefront. We want to thank families for all the work in supporting these plans as we get back to school. We will communicate with you often (either school wide or by class) for any specific updates or changes if circumstances require us to.

We are looking forward to all the positive interactions that school brings and the promise of quality learning in very different times.

All the best,

Harold and Tiffany